



# ADMINISTRATIVE COMMITTEE MEETING

## AGENDA

TUESDAY, DECEMBER 15, 2020

ZOOM

1:30 P.M.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Administrative Committee of CONFIRE and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by web-based virtual meeting (Zoom). Details for participating in the meeting are below:

Join Zoom Meeting

<https://confire.zoom.us/j/91370428346?pwd=d3ZlVkZ2UkNmb0dDNk1MRElyTGvQQT09>

Meeting ID: 913 7042 8346

Passcode: 837309

One tap mobile

+16699009128,91370428346# US (San Jose)

+12532158782,91370428346# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C)

Meeting ID: 913 7042 8346

Find your local number: <https://confire.zoom.us/j/91370428346?pwd=d3ZlVkZ2UkNmb0dDNk1MRElyTGvQQT09>

Note: The meeting is being held solely by electronic means and will be made accessible to members of the public seeking to attend and to address the Committee solely through the link set forth above, except that members of the

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public seeking to attend and to address the Committee who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Liz Berry  
1743 Miro Way, Rialto, CA 92376  
909-356-2302  
[lberry@confire.org](mailto:lberry@confire.org)

A recess may be called at the discretion of the Administrative Committee.

**I. CALL TO ORDER**

- a. Flag salute
- b. Roll call/Introductions

**II. PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

**III. CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of November 17, 2020 (**Attachment A**)
2. Financial Statements thru November 30, 2020 (**Attachments B1 & B2**)
3. Dispatch Performance reports (**Attachments C1 Thru C4**)
4. **Action on Consent**

**IV. DIRECTOR REPORT**

- a. ECNS Update
- b. XBO IMT – Level 1
- c. AVD

**V. COMMITTEE REPORTS**

- a. Support Committee Report/MIS updates – Blessing Ugbo
- b. Ops Chiefs Committee Report – Chief Bruner

**VI. DISCUSSION ITEMS**

5. Old Business
  - a. Victorville Membership
  - b. JPA Revision
  - c. First Due presentation – Tim Bruner
6. New Business
  - a. Emergency Staffing Minimums (**Attachment D**)

b. By-Law revision sub-committee – **Action Item**

**VII. CLOSED SESSION**

7. Pursuant to California Government Code Section 54956.9(a) The Administrative Committee will meet in closed session to be briefed regarding (1) case of litigation Claim No. 18W21F928762 Joel Rothschild V. Consolidated Fire Agencies (CONFIRE).

**VIII. ADJOURNMENT**

**Upcoming Meetings:**

Next Regular Meeting: January 19, 2021 at 1:30 p.m. via ZOOM.

**POSTING:**

This is to certify that on December 10, 2020, I posted a copy of the agenda:

-1743 Miro Way, Rialto, CA

-on the Center's website which is: [www.confirer.org](http://www.confirer.org)



**Liz Berry**

**Administrative Secretary I**