



ADMINISTRATIVE COMMITTEE MEETING AGENDA

TUESDAY, NOVEMBER 17, 2020

LOMA LINDA COMMUNITY ROOM
25541 BARTON RD., LOMA LINDA

1:30 P.M.

The CONFIRE Administrative Committee Meeting is scheduled for Tuesday, November 17, 2020 in the Loma Linda Community Room, 25541 Barton Road, Loma Linda, California.

Reports and Documents relating to each agenda item are on file at CONFIRE and are available for public inspection during normal business hours.

The Public Comment portion of the agenda pertains to items NOT on the agenda and is limited to 30 minutes; 3 minutes allotted for each speaker. Pursuant to the Brown Act, no action may be taken by the Administrative Committee at this time; however, the Committee may refer your comments/concerns to staff or request that the item be placed on a future agenda.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact CONFIRE at (909) 356-2302. Notification 48 hours prior to the meeting will enable CONFIRE to make reasonable arrangements to ensure accessibility to this meeting. Later requests will be accommodated to the extent feasible.

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A recess may be called at the discretion of the Administrative Committee.

I. CALL TO ORDER

- a. Flag salute
- b. Roll call/Introductions

II. PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

III. CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of October 27, 2020
2. Financial Statements thru October 31, 2020
3. Dispatch Performance reports
4. **Action on Consent**

IV. DIRECTOR REPORT

- a. Special Presentation
 - i. Richard Behr retirement after 12 years of service.
- b. CLETS Training Requirement
- c. Medical Director
- d. Adopt Time Standards

V. COMMITTEE REPORTS

- a. Support Committee Report/MIS updates – Blessing Ugbo
- b. Ops Chiefs Committee Report – Chief Bruner

VI. DISCUSSION ITEMS

5. Old Business
 - a. JPA By-Law Revision
 - b. ECNS – REMSA agreement
 - c. Valley Dispatch Center
 - d. Staffing Study
6. New Business
 - a. Officer Elections
Per CONFIRE By-Laws “He/She shall serve a one (1) year term as Chairperson/Vice-Chairperson and shall be elected to that position annually by the members of the Administrative Committee.”
7. Budget – Yvette Calimlim
 - a. Special Revenue Fund for CAD to CAD project

VII. CLOSED SESSION

- a. Personnel Matter

VIII. ADJOURNMENT**Upcoming Meetings:**

Next Regular Meeting: December 15, 2020 at 1:30 p.m. via ZOOM.

POSTING:

This is to certify that on November 10, 2020, I posted a copy of the agenda:

-25541 Barton Rd., Loma Linda, CA

-on the Center's website which is: www.confirer.org



Liz Berry

Administrative Secretary I