



ADMINISTRATIVE COMMITTEE MEETING

AGENDA

TUESDAY, JULY 28, 2020

1:30 P.M.

ZOOM

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Administrative Committee of CONFIRE and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by web-based virtual meeting (Zoom). Details for participating in the meeting are below:

CONFIRE JPA Administrative Committee Meeting

<https://zoom.us/j/99374582152>

Meeting ID: 993 7458 2152

Password: 002181

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

Note: The meeting is being held *solely* by electronic means and will be made accessible to members of the public seeking to attend and to address the Board *solely* through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
lberry@confire.org

A recess may be called at the discretion of the Administrative Committee.

I. CALL TO ORDER

- a. Flag salute
- b. Roll call/Introductions

II. PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

III. CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of June 16, 2020 (**Attachment A**)
2. Dispatch Performance reports (**Attachments B1 thru B4**)
3. **Action on Consent**

I. DIRECTOR REPORT

- a. CAD TO CAD Project Update
- b. Nurse Triage Project
 - i. CARES ACT Funding
 - ii. Pilot project update

II. COMMITTEE REPORTS

- a. Support Committee Report/MIS updates – Blessing Ugbo
- b. Ops Chiefs Committee Report - Chief Park
 - i. Hesperia Expansion/Command Center Update

III. DISCUSSION ITEMS

4. Old Business
 - a. Redlands Agreement Renewal (**Attachment C1 and C2**) – **Action Item**
 - i. **Approve renewal of agreement with City of Redlands for use and reimbursement of agency liaison.**
 - b. West Net Troubleshooting/Maintenance Policy (**Attachment D1 and D2**) – **Action Item**
 - i. **Approve draft policy “Troubleshooting Westnet Alerting Issues”**
5. New Business
 - a. Data Consulting Contract renewal (**Attachment E1 and E2**) - **Action Item**
 - b. Automated Voice Dispatch Quote (West Net) (**Attachment F1 and F2**) – **Action Item**
 - c. Staffing Study Report

IV. CLOSED SESSION

V. ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting: August 25, 2020 at 1:30 p.m. at TBD

POSTING:

This is to certify that on July 23, 2020, I posted a copy of the agenda:

-at 1743 Miro Way, Rialto, CA 92376

-on the Center's website which is: www.confirer.org



Liz Berry
Administrative Secretary I