



ADMINISTRATIVE COMMITTEE MEETING AGENDA

Tuesday, May 26, 2020
1:30 P.M.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of CONFIRE and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by web-based virtual meeting (Zoom). Details for participating in the meeting are below:

CONFIRE JPA Administrative Committee Meeting

<https://zoom.us/j/99374582152>

Meeting ID: 993 7458 2152

Password: 002181

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

Note: The meeting is being held solely by electronic means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Liz Berry
1743 Miro Way, Rialto, CA 92376
909-356-2302
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A recess may be called at the discretion of the Administrative Committee.

I. CALL TO ORDER

- a. Flag salute
- b. Roll call/Introductions

II. PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

III. CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of April 28, 2020 & May 14, 2020
(Attachments A1 & A2)
2. Financial Statements thru April 30, 2020 **(Attachments B1 & B2)**
3. Dispatch Performance reports **(Attachments C1-C4)**
4. **Action on Consent**

IV. DIRECTOR REPORT

- a. CAD TO CAD Project
- b. Nurse Triage Project – Discussion/Direction
 - i. CARES ACT Funding

V. COMMITTEE REPORTS

- a. Support Committee Report/MIS updates – Blessing Ugbo
- b. Ops Chiefs Committee Report - Chief Park
 - i. Hesperia Expansion Update

VI. DISCUSSION ITEMS

5. Old Business
 - a. Victorville Membership **(Attachments D1 & D2) – Action Item**
 - i. **Approve Administrative Committee Resolution 2020 – 01**

Recommendation to CONFIRE Board of Directors to admit Victorville Fire Department as a Party to Consolidated Fire Agencies (“CONFIRE”) Joint Powers Agreement.... on condition of approval by the Victorville City Council of the attached resolution at their June 2nd City Council meeting.

- b. Westnet contract **(Attachment E) – Action Item**
 - i. **Approve Single Source contract with Westnet for Fire Station Alerting Maintenance in the amount of \$114,397.91 for FY 2020/21.**

1. **Single source based on the proprietary features of the system which preclude non-Westnet vendors from performing certain maintenance procedures.**
2. **Authorize the Director to execute the contract with minor revisions as deemed appropriate by CONFIRE legal counsel.**

6. New Business

- a. Budget Process Update
 - i. Prep for Board Meeting – June 5

VII. CLOSED SESSION

- a. Personnel Matter

VIII. ADJOURNMENT

Upcoming Meetings:

Next Regular Meeting:

June 23, 2020 at 1:30 p.m. at TBD

POSTING:

This is to certify that on May 22, 2020, I posted a copy of the agenda:

-at 1743 Miro Way, Rialto, CA 92376

-on the Center's website which is: www.confirer.org

Liz Berry

Administrative Secretary I