



## ADMINISTRATIVE COMMITTEE MEETING AGENDA

Tuesday, March 31, 2020  
2:30 P.M.

The Governor has declared a State of Emergency to exist in California as a result of the threat of COVID-19 (aka the "Coronavirus"). The Governor issued Executive Order N-25-20, which directs Californians to follow public health directives including canceling large gatherings. The Executive Order also allows local legislative bodies to hold meetings via conference calls while still satisfying state transparency requirements. The Governor has also issued Executive Order N-33-20, prohibiting people from leaving their homes or places of residence except to access necessary supplies and services or to engage in specified critical infrastructure employment.

The Public's health and well-being are the top priority for the Board of Directors ("Board") of CONFIRE and you are urged to take all appropriate health safety precautions. To facilitate this process, the meeting of the Board will be available by web-based virtual meeting (Zoom). Details for participating in the meeting are below:

CONFIRE JPA Administrative Committee Meeting

<https://zoom.us/j/7244607994>

Meeting ID: 724 460 7994

Dial by your location

+1 253 215 8782 US

+1 301 715 8592 US

Note: The meeting is being held solely by electronic means and will be made accessible to members of the public seeking to attend and to address the Board solely through the link set forth above, except that members of the public seeking to attend and to address the Board who require reasonable accommodations to access the meeting, based on disability or other reasons, should contact the following person at least twenty-four (24) hours in advance of a regular meeting to make arrangements for such reasonable accommodations. (For Special meetings, please request accommodations no less than 12 hours prior to the meeting.)

Liz Berry  
1743 Miro Way, Rialto, CA 92376  
909-356-2302  
[lberry@confire.org](mailto:lberry@confire.org)

A recess may be called at the discretion of the Administrative Committee.

**I. CALL TO ORDER**

- a. Flag salute
- b. Roll call/Introductions

**II. PUBLIC COMMENT**

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

**III. PRESENTATION**

Acknowledgement of retirement of Scott Fanus after 10 years of service at CONFIRE, 31 years total in Public Safety.

**IV. CONSENT ITEMS**

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee Member or member of the public for discussion and appropriate action.

- 1. Approve Administrative Committee Minutes of February 25, 2020 (**Attachment A**)
- 2. Financial Statements thru February 29, 2020 (**Attachments B1 & B2**)
- 3. Dispatch Performance reports (**Attachments C1-C3**)
- 4. Action on Consent

**V. DIRECTOR REPORT**

- a. COVID-19 Update

**VI. OPS COMMITTEE REPORT**

- a. Ops Chiefs Committee Update - Chief Park

**VII. DISCUSSION ITEMS**

- 5. Old Business
- 6. New Business
  - a. CAD to CAD Contract (**Attachments D1 & D2**) – Action Item
  - b. ECNS/Low Code Contract (**Attachments E1-E3**) – Action Item
  - c. FY 20/21 Budget Process (**Attachments F1-F4**) – Action Item
    - i. Equipment Replacement Fund Discussion
    - ii. Hesperia Expansion
    - iii. WestNet Maintenance
  - d. Morongo Basin Ambulance proposal request (**Attachments G1 & G2**) – Action Item

**VIII. CLOSED SESSION**

**IX. ADJOURNMENT**

**Upcoming Meetings:**

Next Regular Meeting:

April 28, 2020 at 1:30 p.m. at Loma Linda Emergency Operations Center, 25541 Barton Rd.  
Loma Linda, CA 92354

**POSTING:**

This is to certify that on March 26, 2020, I posted a copy of the agenda:

-at 1743 Miro Way, Rialto, CA 92376

-on the Center's website which is: [www.confire.org](http://www.confire.org)



**Liz Berry**  
**Administrative Secretary I**