



**ADMINISTRATIVE COMMITTEE MEETING
MINUTES**

TUESDAY SEPTEMBER 22, 2020

1:30 P.M.

ZOOM

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Tim McHargue/Chairperson, Colton Fire
Chief Ivan Rojer/Vice-Chairperson, Rancho Cucamonga Fire
Chief Lorenzo Gigliotti, Apple Valley Fire Protection District
Chief Tim Shackelford, Chino Independent Fire District
Chief Dan Harker, Loma Linda Fire - *Represented by Chief Bruner*
Chief Jim Topoleski, Redlands Fire - *Absent*
Chief Brian Park, Rialto Fire
Chief Dan Munsey, San Bernardino County Fire

SUPPORT STAFF

Art Andres, Director
Karen Hardy, Budget Officer
Yvette Calimlim, Business Management Analyst
Blessing Ugbo, MIS Manager
Liz Berry, Admin. Secretary I

GUESTS

Chief Eric Noreen, Rancho Cucamonga Fire
Chief Bertral Washington, San Bernardino County Fire
Chief Fred Stout, Victorville Fire Department
Captain Tom Dowser, Montclair Fire Department
Dana DeAntonio, Confire JPA
Debbie Sisson, Confire JPA

- I. **CALL TO ORDER**
 - a. Roll Call/Introductions
 - b. Flag Salute

II. PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

III. CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Administrative Committee. An item may be removed by a Committee member or member of the public for discussion and appropriate action.

1. Approve Administrative Committee Minutes of August 25, 2020 (**Attachment A**)
2. Financial Statements thru August 31, 2020 (**Attachments B1 thru B4**)
3. Dispatch Performance reports (**Attachments C1 thru C4**)
4. **Action on Consent**

Motion to accept all items on Consent

Motion by: Chief Lorenzo Gigliotti

Second by: Chief Tim Shackelford

Chief Tim McHargue-Yes

Chief Ivan Rojer-Yes

Chief Lorenzo Gigliotti-Yes

Chief Tim Shackelford-Yes

Chief Tim Bruner-Yes

Chief Jim Topoleski-Absent

Chief Brian Park-Yes

Chief Dan Munsey-Yes

7-Yes

1 -Absent

Motion Approved

IV. DIRECTOR REPORT

- a. CAD to CAD Project Update
- b. Nurse Triage Project (ECNS)
- c. New Hires

V. COMMITTEE REPORTS

- a. Support Committee Report/MIS updates – Blessing Ugbo

<u>Project</u>	<u>Status</u>	<u>Due Date</u>
<i>Hardware Refresh</i>	<i>In Progress</i>	<i>11/20</i>
<i>CAD Re-Host</i>	<i>In Progress</i>	<i>10/20</i>
<i>BDC Transition</i>	<i>On Hold</i>	<i>2020</i>
<i>Tablet Command</i>	<i>In Progress</i>	<i>10/20</i>

b. Ops Chiefs Committee Report – Chief Bruner

VI. DISCUSSION ITEMS

5. Old Business

a. AVD-Westnet (single Source) **(Attachments D1 thru D5) – Action Item**

As part of the on-going effort to equip the Desert Dispatch Center so that it may operate at the same capacity as the Valley Dispatch Center it is necessary to install equipment on-site in Hesperia to enable the use of CONFIRE’s WESTNET station alerting platform from that location. Equipment for the system was previously procured. The quote from WESTNET is for the installation, testing and deployment of the system.

Motion to approve single source purchases totaling \$91,879 from WESTNET to expand the station alerting backbone to the Desert Dispatch Center with the installation of a Radio Interface Controller (RIC) and the expansion of the Automated Voice Dispatch (AVD) feature.

To be funded through the use of Cares Act Funding (Reimbursed to General Reserve Fund 5010)

Motion by: Chief Tim McHargue

Second by: Chief Ivan Rojer

Chief Tim McHargue-Yes

Chief Ivan Rojer-Yes

Chief Lorenzo Gigliotti-Yes

Chief Tim Shackelford-Yes

Chief Tim Bruner-Yes

Chief Jim Topoleski-Absent

Chief Brian Park-Yes

Chief Dan Munsey-Yes

7-Yes

1-Absent

Motion Approved

b. Valley Communication Center **(Attachments E1 and E2)**

c. Morongo Basin Ambulance Contract Agreement **(Attachments F1 and F2)**

d. JPA By-Law Revision

6. New Business

a. Planning Meeting

Chiefs Planning meeting to be held Nov. 17th at 10 a.m.

VII. CLOSED SESSION

a. **Employee Matter (contract)**

Admin. Chiefs approved CONFIRE Director Art Andres to move forward with the process to bring Mike Bell back as a PSE employee using allocated funds.

Director Andres to notify the CONFIRE Board of Directors. This will also be an agenda item at the Board of Directors December 15th meeting.

VIII. ADJOURNMENT

The meeting adjourned at 14:51

Upcoming Meeting:

Next Regular Meeting: October 27, 2020 at 1:30 p.m. location TBD.



**ADMINISTRATIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Wednesday, October 21, 2020
9:00 A.M.
ZOOM Call

ROLL CALL

ADMINISTRATIVE COMMITTEE MEMBERS:

Chief Tim McHargue/Chairperson, Colton Fire
Chief Ivan Rojer/Vice-Chairperson, Rancho Cucamonga Fire
Chief Lorenzo Gigliotti, Apple Valley Fire Protection District
Chief Tim Shackelford, Chino Independent Fire District
Chief Dan Harker, Loma Linda Fire- *Absent*
Chief Jim Topoleski, Redlands Fire
Chief Brian Park, Rialto Fire
Chief Dan Munsey, San Bernardino County Fire

SUPPORT STAFF

Art Andres, Director
Yvette Calimlim, Business Manager Analyst
Blessing Ugbo, MIS Manager
Kristen Anderson, Assistant Dispatch Manager
Liz Berry, Admin. Secretary I

GUESTS

Chief Jeff Willis, Big Bear Fire
Chief Bertral Washington, San Bernardino County Fire
Chief James Peratt, Apple Valley Fire
Chief Fred Stout, Victorville Fire
Tom Lynch, ICEMA
Mike Bell

I. CALL TO ORDER

- a. Flag salute
- b. Roll Call/Introductions

II. PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Administrative Committee. (Limited to 30 minutes; 3 minutes allotted for each speaker)

III. DIRECTOR REPORT

Deferred to New Business Topic – ECNS Funding

IV. NEW BUSINESS**a. ECNS Funding (Attachments A1 thru A4) – Action Item**

The San Bernardino County Emergency Medical Care Committee (EMCC) created a sub-committee to address the ambulance patient overload delay (APOD) concern in our community using emergency medical dispatch (EMD) utilized by all 4 secondary PSAP's in our County. Several years were spent to explore multiple options and a determination was made to implement an ECNS program. Using internationally approved protocols, we can transfer Alpha and Omega calls to an ECNS center where the patient receives a case management type of service, placing the person at the right location for appropriate care.

CONFIRE, San Bernardino Counsel of Governments and IEHP all contributed funds to hire a consultant to determine how an ECNS program could be implemented in our region. The ECNS project has been accelerated due to COVID 19, with an anticipated surge of patients complicating the APOD concern. CARES Act monies have been authorized to be used for the ECNS project, but CARES Act monies must be expended by December 31,2020. Discussions have been on-going with regional payors, but no commitments have been established.

The startup budget and ongoing operations budget have been established and provided to the Admin. Chiefs for review, along with a draft business plan. Monies have not been identified to fund the program for phase 1 which is anticipated to be January 1, 2020 to June 30, 2021. If funding is not found a draft proposal of the estimated increase to Agency Contributions for the ECNS Program was provided as an option.

After much discussion between the Chiefs, the topic has been tabled until the October 27th Admin. Chiefs meeting.

V. CLOSED SESSION

None

VI. ADJOURNMENT

The meeting adjourned at 10:05 a.m.

Upcoming Meeting:

Next Regular Meeting: October 27, 2020 at 1:30 p.m. via ZOOM



Unaudited Fund Balance Report FY 2020-2021

			Unaudited Fund Balance As Of 09/30/20
Operations Fund (5008)			
Fund Balance 7/1/20		*	\$ 2,973,766
Revenue	2,655,290		
Expenditures	(3,119,768)		
Net			(464,478)
Unaudited Fund Balance As Of 09/30/20			\$ 2,509,288
Potential MOU/Operational Changes	(1,017,159)		
			(1,017,159)
Unassigned Fund Balance			\$ 1,492,129

**FY 2019-20 Operating costs 10% is \$1,016,493 Per Board Policy*

Equipment Reserve Fund (5009)			
Fund Balance 7/1/20		\$	2,090,834
Revenue	56,990		
Expenditures	(176,295)		
Transfer out to County Fire	-		
Net			(119,305)
Unaudited Fund Balance As Of 09/30/20			\$ 1,971,529

General Reserve Fund (5010)			
Fund Balance 7/1/20		*	\$ 5,212,728
Revenue - Membership/Interest	(27,654)		
Revenue - FY18HSGP Grant	-		
Residual Equity Transfer Out	-		
Expenditures	(109,654)		
Net			(137,308)
Unaudited Fund Balance As Of 09/30/20			\$ 5,075,420
Reserve for CIP	(1,000,000)		
Retained for HDGC Operations	(533,209)		
Committed			(1,533,209)
Unassigned Fund Balance			\$ 3,542,211

**FY 2019-20 Operating costs 25% is \$2,541,233 Per Board Policy*

Term Benefits Reserve Fund (5011)			
Fund Balance 7/1/20		\$	755,024
Revenue	19,779		
Transfer UAAL From 5010	-		
Expenditures	-		
Net			19,779
Unaudited Fund Balance As Of 09/30/20			\$ 774,803



CONFIRE

Call Summary

CONFIRE/Comm Center

1743 W Mirro Way
 Rialto, CA 92376
 County: San Bernardino

Year: 2020

From: 1/1/2020

To: 9/30/2020

Period: Month

Group: All

Call Type: All

Abandoned Filters: Include Abandoned

Date	911	911 Abdn	Total 911	911 Abdn Percentage	10-Digit Emergency Inbound	10-Digit Emergency Abdn	Total 10-Digit Emergency	Admin Outbound	Admin Inbound	Admin Inbound Abandoned	Total Admin	Total All Calls	Average Call Duration
Jan-20	16708	76	16784	0.45%	11804	521	12325	15715	11931	204	27851	56960	103.1
Feb-20	15931	76	16007	0.47%	11814	477	12291	14611	11563	208	26382	54680	101.2
Mar-20	15120	55	15175	0.36%	11815	476	12291	16708	11993	159	28860	56326	107.4
Apr-20	13841	35	13876	0.25%	10251	379	10630	15791	11244	457	27492	51998	106.9
May-20	16905	61	16966	0.36%	12293	485	12778	17534	12229	171	29934	59678	100.3
Jun-20	18155	75	18230	0.41%	12760	685	13425	18175	12136	240	30551	62206	99.3
Jul-20	20459	120	20579	0.58%	13674	720	14394	19706	13093	373	33172	68145	100.3
Aug-20	19373	85	19458	0.44%	13600	704	14304	18072	12929	386	31397	65159	101.3
Sep-20	17,284	112	17,396	0.64%	13,866	620	14,486	17,954	12,854	285	30,893	62,775	98.8
2020 Totals	153,776	695	154,471	0.45%	111,877	5,047	116,924	154,266	109,772	2,493	266,532	537,927	101.9
2019 Totals	142,931	1,167	144,098	0.81%	112,510	4,279	116,789	157,062	99,447	2,396	258,905	519,792	105.6



PSAP Answer Time

CONFIRE/Comm Center
 1743 W Miro Way
 Rialto, CA 92376 County: San Bernardino

Month - Year: 1/1/2020 - 9/30/2020
 Agency Affiliation Fire

From: 1/1/2020
 To: 9/30/2020
 Period Group: Month
 Time Group: 60 Minute
 Time Block: 00:00 - 23:59
 Call Type: 911 Calls

Call Hour	Answer Times In Seconds							Total
	0 - 10	11-15	16 - 20	21 - 40	41 - 60	61 - 120	120+	
January 2020 Total	14,331	1,014	507	622	203	100	7	16,784
% answer time ≤ 10 seconds	85.38%	6.04%	3.02%	3.71%	1.21%	0.60%	0.04%	100.00%
% answer time ≤ 15 seconds	91.43%							
% answer time ≤ 40 seconds	98.15%							
February 2020 Total	13,945	833	428	530	173	94	3	16,007
% answer time ≤ 10 seconds	87.12%	5.20%	2.68%	3.31%	1.08%	0.59%	0.02%	100.00%
% answer time ≤ 15 seconds	92.32%							
% answer time ≤ 40 seconds	98.31%							
March 2020 Total	13,540	714	361	375	112	66	6	15,175
% answer time ≤ 10 seconds	89.23%	4.71%	2.38%	2.48%	0.74%	0.43%	0.04%	100.00%
% answer time ≤ 15 seconds	93.93%							
% answer time ≤ 40 seconds	98.79%							
April 2020 Total	12,633	631	294	225	57	34	2	13,876
% answer time ≤ 10 seconds	91.04%	4.55%	2.12%	1.62%	0.41%	0.25%	0.01%	100.00%
% answer time ≤ 15 seconds	95.59%							
% answer time ≤ 40 seconds	99.33%							
May 2020 Total	14,873	804	422	483	148	98	8	16,966
% answer time ≤ 10 seconds	88.25%	4.92%	2.49%	2.85%	0.87%	0.58%	0.05%	100.00%
% answer time ≤ 15 seconds	93.17%							
% answer time ≤ 40 seconds	98.50%							
June 2020 Total	15,245	1,119	645	779	290	144	8	18,230
% answer time ≤ 10 seconds	83.63%	6.14%	3.54%	4.27%	1.59%	0.79%	0.04%	100.00%
% answer time ≤ 15 seconds	89.76%							
% answer time ≤ 40 seconds	97.58%							
July 2020 Total	17,044	1,272	706	927	381	229	20	20,579
% answer time ≤ 10 seconds	82.82%	6.18%	3.43%	4.50%	1.85%	1.11%	0.10%	100.00%
% answer time ≤ 15 seconds	89.00%							
% answer time ≤ 40 seconds	96.94%							
August 2020 Total	16,332	1,185	705	724	289	200	23	19,458
% answer time ≤ 10 seconds	83.93%	6.09%	3.62%	3.72%	1.49%	1.03%	0.12%	100.00%
% answer time ≤ 15 seconds	90.02%							
% answer time ≤ 40 seconds	97.37%							
September 2020 Total	15,041	1,001	559	551	185	55	4	17,396
% answer time ≤ 10 seconds	86.46%	5.75%	3.21%	3.17%	1.06%	0.32%	0.02%	100.00%
% answer time ≤ 15 seconds	92.22%							
% answer time ≤ 40 seconds	98.60%							
Year to Date 2020 Total	133,084	8,603	4,628	5,217	1,838	1,020	81	154,471
% answer time ≤ 10 seconds	86.15%	5.57%	3.00%	3.38%	1.19%	0.66%	0.05%	100.00%
% answer time ≤ 15 seconds	91.72%							
% answer time ≤ 40 seconds	98.10%							
Year to Date 2019 Total	128,802	6,463	3,045	3,868	1,241	627	52	144,098
% answer time ≤ 10 seconds	89.39%	4.49%	2.11%	2.68%	0.86%	0.44%	0.04%	100.00%
% answer time ≤ 15 seconds	93.87%							
% answer time ≤ 40 seconds	98.67%							

CONFIRE Billable Incidents


Period: 01/01/2020 thru 09/30/2020

Jurisdiction	# of Incidents	% of Total
San Bernardino County	92,104	54.00%
VictorvilleFD	16,713	9.80%
RanchoCucamonga	11,706	6.86%
AppleValley	9,235	5.41%
ChinoValleyFD	9,000	5.28%
Rialto	7,921	4.64%
Redlands	7,790	4.57%
Colton	5,279	3.10%
MontclairFD	3,333	1.95%
Big Bear Fire	2,858	1.68%
Loma Linda	2,760	1.62%
San Manuel FD	987	0.58%
Running Springs	399	0.23%
Baker Ambulance	321	0.19%
Road Department	155	0.09%
BigBearCity	1	0.00%
Total	170,562	100%
BDC Division	# of Incidents	% of Total
East Valley	31,658	34.37%
Fontana	14,620	15.87%
Valley	12,780	13.88%
Hesperia	8,654	9.40%
South Desert	8,487	9.21%
North Desert	8,194	8.90%
Adelanto	3,898	4.23%
Mountain	3,813	4.14%
Total	92,104	100%


Admin Tool | Reports | Dashboard | IDV Setup | IDV | Academy Analytics | Collaborate Refresh: 5 Min(s) Mike Bell (GGC)

FIRST WATCH

Trigger Status Ops **YTD** ConFire All Incidents Communications Shift Individual COVID OPS +



Year-To-Date Y-T-D Compliance: 49.12%



Goal: 90.00%
Standard: 00:01:30
Total Responses: 182377
In Compliance: 89591
Out of Compliance: 92786

ConFire - Total Call Processing Time (90 sec)

Year-To-Date Y-T-D Compliance: 84.06%



Goal: 90.00%
Standard: 00:03:00
Total Responses: 98607
In Compliance: 82886
Out of Compliance: 15721

ConFire - Deter. Assign.(3 Min)

Year-To-Date Y-T-D Compliance: 40.16%



Goal: 90.00%
Standard: 00:01:00
Total Responses: 175628
In Compliance: 70536
Out of Compliance: 105092

ConFire - Call Pick Up to in Queue (60 Sec)


Year-To-Date Y-T-D Compliance: 92.73%



Goal: 90.00%
Standard: 00:03:00
Total Responses: 186875
In Compliance: 173293
Out of Compliance: 13582

ConFire - Call Pick Up to in Queue (3:00)


Year-To-Date Y-T-D Compliance: 87.43%



Goal: 90.00%
Standard: 00:00:30
Total Responses: 162262
In Compliance: 141870
Out of Compliance: 20392

ConFire - Queue to Dispatch (30 Sec)

Year-To-Date Y-T-D Compliance: 78.12%



Goal: 90.00%
Standard: 00:01:30
Total Responses: 4045
In Compliance: 3160
Out of Compliance: 885

ConFire - Echo Call Processing (90 Sec)

Server time: 10/21/2020 5:43:11 PM

Local time: 10/21/2020 5:43:19 PM



CONFIRE

STAFF REPORT

DATE: 10/27/2020

FROM: Art Andres

Director

BY: Mike Bell

Project Coordinator

TO: Administrative Committee

SUBJECT: CAD to CAD actions

RECOMMENDATION

Approve 2021 UASI Grant application of \$1,000,000 to provide additional funding for the Inland Empire Regional Interoperability Project (CAD to CAD program)

Approve a change order for Winbourne Consulting for \$6,262.50 to cover additional costs for the development of the adopted Inland Empire Regional Interoperability Project Memorandum of Understanding (MOU).

Select a representative of the Admin Committee for the IERIP Executive Committee

BACKGROUND

UASI Grant

CONFIRE has applied for three UASI grants (2018, 2019 & 2020) to help fund the Inland Empire Regional Interoperability Project (IERIP) CAD to CAD program. The 2018 & 2019 applications were approved for a total of \$856,633. The 2020 application is pending approval. Funds have begun to be expended from these grants to achieve the goal of a two-county CAD to CAD initiative. The initial agencies are CONFIRE, San Manuel Department of Public Safety and Corona Fire. This first phase is underway with connectivity between CONFIRE and San Manuel expected by the end of the year and Corona by spring of 2021. Other agencies awaiting integration include CAL FIRE in both San Bernardino and Riverside County, Chino PD, AMR, Murrieta Fire and Riverside County Sheriff. Potential candidates also include the US Forest Service (FICC) and Ontario Fire.

Securing additional UASI funds is critical to continuing the build out of this program. While not to be assumed it is likely that the 2020 grant will also be approved. The program is strongly

supported by the UASI Board and meets several program goals for improving regional interoperability.

The 2021 application is for \$1,000,000 which would cover the costs for approximately 7-8 additional agencies to subscribe to the Central Square Hub which is managed by the Executive and Operations committees of the IE RIP. CONFIRE serves as the administrative agency for the UASI grant and the CAD to CAD system which is cloud hosted. As the grant applicant and system administrator CONFIRE will manage the contract with Central Square for the systems and purchase the licenses and services necessary to build and maintain the system. Through the MOU and direct contracts CONFIRE will invoice participating agencies for their annual maintenance fees which are not covered by the grant.

The draft application for the 2021 UASI Grant is attached

Consultant change order:

Winbourne consulting was retained through an extensive RFP process to provide consulting and project management services to CONFIRE and the IE RIP for the CAD to CAD program. The initial contract was for \$103,398 of which \$50,000 was funded through a Homeland Security Grant Program (HSGP) grant. The remainder of the contract has been funded through budget funds from CONFIRE General Reserve Fund 5010.

Development of a Memorandum of Understanding (MOU) was a specific deliverable of the contract which Winbourne successfully completed with the final approvals of the three initial agencies being obtained this past summer. However, the time needed to achieve that goal was quite protracted through no fault of the Winbourne Consultant, rather the complex and complicated process that was required by the participating agencies and their legal counsels. Winbourne worked closely with IE RIP reps and CONFIRE legal counsel to construct an effective initial MOU that the participating agencies can utilize as a basis for their relationship and operation of the IE RIP CAD to CAD program going forward. The request is for an additional \$6,262.50 which represents approximately 41 hours of additional effort undertaken by Winbourne to complete this important task. This would be funded from budgeted CAD project funds from General Reserves Fund 5010.

The change order request from Winbourne Consulting is attached.

CONFIRE Rep for IE RIP Executive Committee:

With the completion of the IE RIP MOU, the need exists to establish the Executive Committee to be made up initially by signatories of the MOU (CONFIRE, San Manuel DPS and Corona Fire). This group will be responsible for enacting the provisions of the MOU regarding Member and Allied Agency participation and the establishment of policies and procedures for implementing and amending the MOU as needed. It will also oversee all fiscal matters of the IE RIP and report to and seek approval for such matters as needed from the CONFIRE Admin Committee. CONFIRE will provide administrative and legal counsel support for the Executive Committee.

It is anticipated that the Committee will meet regularly for the first year of the project then less frequently as the project matures. One task for the Committee initially will be to track CONFIRE expenses for the admin role for the project and recommend a 'billable rate' to be shared by participating agencies beginning in year two of the project.

The Executive Committee will also oversee an Operational Committee made up of reps from participating agencies that will manage the operational and technical aspects of the program and seek policy direction from the Executive Committee if needed.

The initial appointment will have no set term. The Executive Committee will develop policies and procedures for its role as matters require.

ATTACHMENT D2

RIVERSIDE UASI HOMELAND SECURITY PROJECT PROPOSAL WORKSHEET



Purpose

This Project Proposal Worksheet is the first step in submitting a project for funding consideration through the Riverside UASI Program.

The Project Proposal Worksheet must be submitted for any proposed project requiring grant funds by an eligible sub-recipient. Requests for UASI funds or requests for project considerations will not be accepted without a Project Proposal Worksheet. While applying for the FY 21 year a project maybe put in and funded by any open grant year if approved. **Submittal and acceptance of the Project Proposal Worksheet does not constitute project approval.**

Directions

Complete all areas of the Project Proposal Worksheet document and submit to the Program Administrator for the UASI program as prescribed in the Call for Projects announcement.

Project Name: (100 characters max to describe title of project)	Regional CAD to CAD implementation – Phase IV (CAD = Computer Aided Dispatch)		
Project Narrative Overview: (2,500 characters max to describe who the project is for, e.g., EOC, search and rescue team, etc., what the project entails, e.g., plans, equipment, training, etc., and what the intended benefit will be, including how the project relates to counter terrorism.	This will be the on-going build out (Phase IV) of the Regional CAD to CAD partially funded by the 2018, 2019 & 2020 UASI grants. This solution will connect multiple disparate proprietary CAD systems through a hosted interface enabling emergency communications centers to improve interoperability, situational awareness, resource sharing and coordination and system resiliency. This project began with the development of a working group made up of stakeholders from San Bernardino and Riverside Counties. Law Enforcement and private ambulance companies' agencies have also expressed an interest in the project and are engaged in the process. With a well-designed and deployed CAD to CAD system agencies that currently must pick up a phone to request assistance can do so through a seamless CAD interface in a fraction of the time. Leveraging existing technology, network infrastructure and long-standing relationships of mutual and automatic aid responses, this technology elevates the region's response readiness and operational efficiency when resources are needed most. Currently, a consultant is working on the governance documents and an RFP to solicit CAD to CAD vendors for an optimal solution for the region. Phase I should be live by Spring of 2021.		
Submitting Jurisdiction Name:	San Bernardino County	Submitting Agency or Department Name:	Consolidated Fire Agencies (CONFIRE)
Has Department Participated in THIRA/SPR Process	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Project Phase: (check one):	New: <input type="checkbox"/>	Ongoing: <input checked="" type="checkbox"/>	
Project Start Date and End date with FY'21 Funding (month/year) with start date no earlier than 1/2022 and end date no later than 1/2024	Start: 01/2022 End: 05/2024		
Are you requesting more than one source of funding for this project? For example, SHSP and UASI funding.	Yes <input type="checkbox"/>		
	No <input checked="" type="checkbox"/>		

If you answered "yes" to the above question, please provide a breakdown of requested funding by source, and explain in the text box to the right why two or more sources of funding are being requested at this time.	
Does this project build on a project funded by SHSP and/or UASI funding from a prior fiscal year? If "yes" please list the grant program, the year, and the amount in the box below.	Yes <input checked="" type="checkbox"/>
	No <input type="checkbox"/>
Grant Program: UASI	
Fiscal Year: 2018 & 2019	
Funding Amount: \$ 381,000 (2018) , \$475,663 (2019)	
Can you accept partial funding for the project? If so, in the block below, list the minimum you can accept and still make the project feasible.	Yes <input checked="" type="checkbox"/>
	No <input type="checkbox"/>
Funding Amount: \$ 460,000	
Project Acquisition: Will the goods and/or services outlined in this project be procured through a "sole source" contract?	Yes <input type="checkbox"/>
	No <input checked="" type="checkbox"/>
Does your agency/organization currently have spending authority for this project?	Yes <input checked="" type="checkbox"/>
	No <input type="checkbox"/>
If you answered "no" to the above question, please explain why in the text box to the right.	
Does this project involve ground disturbance, installation, or any other activity that would subject the project to an environmental and historic preservation (EHP) review?	Yes <input type="checkbox"/>
	No <input checked="" type="checkbox"/>
Does this project involve modifying, updating or enhancing an emergency operations center (EOC)?	Yes <input type="checkbox"/>
	No <input checked="" type="checkbox"/>

Project Funding by Solution Area: Fill out each applicable column and line item for your project

Solution Area	FY 2021 UASI Grant Request Total	FY 2021 SHSP Grant Request Total	Source of Other Project Funds (general funds or ID other grant(s))	Total Costs	
Planning					
Organizing					
Equipment	1,000,000		\$381,000 (2018 UASI) \$475,633 (2019 UASI)	1,856,633	
Training					
Exercises					
Total \$	1,000,000		\$856,633	\$1,856,633	

For each solution area where funding is being requested, please provide information under each applicable solution area section below. If there is no funding for a particular solution area, simply leave that section blank.

Planning Funding Requests:
For all Planning requests, provide the following:

Planning Deliverable: (What is the final product(s) that will be delivered?)	
Who will Develop the deliverable? Contractor, existing staff, new hired staff for the project, other?	
Explain the regional benefit to the Planning being proposed. How does it benefit UASI region?	

Organization Funding Request:

Describe the number personnel that will be funded, and what their responsibilities/duties will be.

Equipment Funding Requests:Provide the name or description and Authorized Equipment List (AEL) number and AEL title for each requested equipment item. AEL information can be found at <https://www.fema.gov/authorized-equipment-list>**State the Quantity by each AEL**

List AEL#(s):

04AP-01-CADS - System, Dispatch, Computer Aided (1)

Includes

Software Licenses

Professional Services:

System deployment (consulting, configuration & system deployment), project management)

CAD Interface development (multiple/TBD)

Does your Agency have the same or like type of equipment now?

If Yes, describe below the current state and condition of the equipment (age, mileage, etc.).

Yes No

CAD to CAD hub has been deployed as part of Phase I project....continues to expand with additional subscribers

Is the equipment deployable to other jurisdictions through mutual aid or other means?Yes No **Is the equipment shareable in the region even if the equipment cannot be physically deployed?**Yes No **Is there a like or similar type of equipment in the Mutual Aid Region?**

If Yes, identify the closest agency having the equipment and why mutual aid is not sufficient and your agency still needs the equipment on-hand.

Yes No **Explain the regional benefit to the Equipment being proposed. How does it benefit UASI region?**

This CAD to CAD interface has the potential of connecting most if not all public safety emergency communications centers to an interoperable network of real-time resource status and incident information. The system permits various levels of participation from read-only visibility to the information, to automatic notifications and messaging between emergency communications centers, up to bi-directional interactions (requesting and dispatching resources). This visibility into the region's emergency resources streamlines existing mutual and automatic aid orders requests and opens possibilities for borderless dispatch between agencies. They system would increase situational awareness and coordination for all types of incidents including CBRNE, WMD, terrorism, public disturbance and other significant natural or man-made incidents. The possibility of connecting multiple OES Operational Area Dispatch Centers exists with a CAD to CAD deployment.

Is this an interoperable communications project? If yes explain how this project enhances interoperability throughout the Urban Area, who you are interoperable with and

Is this an interoperable communications project?

Yes No

Was SAFECOM consulted?

Yes No

<p>obtain approval for project from the Communications Manager for your agency.</p> <p>Art Andres</p> <hr/> <p>Communications Manager's Printed Name</p> <hr/> <p>Communications Manager's Signature</p>	<p>The proposed CAD to CAD solution connects several emergency communications centers enabling them to more quickly and efficiently request and respond resources throughout the region. It meets the goals detailed in the California Statewide Communication Interoperability Plan (CalSCIP) regarding governance and technology for interoperable communications initiatives. Regional agencies that have committed or expressed strong interest to this project include, CONFIRE (San Bernardino County), Ontario Fire, Riverside County Sheriff, San Manuel Indian Reservation Department of Public Safety, CAL FIRE (both counties), and cities of Riverside/Corona/Murrieta. Others expressing interest include: US Forest Service/BLM (FICC), American Medical Response (AMR), Chino Police Department, San Bernardino County Sheriff, Barstow Fire, Palm Springs Fire and So Cal Edison.</p>
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Training Funding Requests:
For all Training requests, provide the following information in the rows to the right below:

Course Name:	
Course Provider:	
Discipline (s) to Attend Training:	
Estimated Number of Personnel to be Trained:	
Proposed date(s) of Training (if known):	

Brief description of training course: (provide brief description in next block below)

Terrorism Related - If "YES" a three bid process is mandatory	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Classroom Based	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Field Attendee	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Field Host (EHP Required)	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Identified in Training and Exercise Plan	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Course Name:	
Course Provider:	
Discipline (s) to Attend Training:	
Estimated Number of Personnel to be Trained:	
Proposed date(s) of Training (if known):	

Brief description of training course: (provide brief description in next block)

Exercise Funding Requests:
In the block below, describe whether the exercise is a table top, functional, or full-scale exercise, and what the overarching objectives of the exercise will be.

--

Terrorism Related	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Classroom Based	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Field Attendee	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Field Host (EHP Required)	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Check the primary Regional Homeland Security Strategy goal that this project supports: (check only one)	Primary Strategic Goal (Check only one)	
	<input type="checkbox"/>	Enhance Information Collection, Analysis, and Sharing, in Support of Public Safety Operations (Non Fusion Center)
	<input type="checkbox"/>	Protect Critical Infrastructure and Key Resources from All Threats and Hazards
	<input type="checkbox"/>	Strengthen Security and Preparedness Across Cyberspace
	<input checked="" type="checkbox"/>	Strengthen Communications Capabilities Through Planning, Governance, Technology, and Equipment
	<input type="checkbox"/>	Improve Medical and Health Capabilities
	<input type="checkbox"/>	Coordinate and Strengthen Regional Assessments and Planning
	<input type="checkbox"/>	Enhance Community Preparedness and Resiliency for All Threats and Hazards
	<input type="checkbox"/>	Strengthen Recovery Capabilities
	<input type="checkbox"/>	Integrate and Coordinate Homeland Security Exercise, Evaluation, and Training Programs Across the Region

From the drop down menu below, please list the single primary Core Capability this project will build or sustain: (Primary Core Capability should align with the result or outcome of the project). For guidance on aligning projects to a primary Core Capability see, <http://www.caloes.ca.gov/GrantsManagementSite/Documents/FY%202018%20HSGP%20I%20Project%20Guidance.pdf>

Operational Communications

<p>Is this a National Priority Area Project? If yes you need to fill out the National Priority Area Form.</p> <ol style="list-style-type: none"> 1) Enhancing cybersecurity (including election security); 2) Enhancing the protection of soft targets/crowded places (including election security); 3) Enhancing information and intelligence sharing and cooperation with federal agencies, including DHS; and 4) Addressing emerging threats (e.g., transnational criminal organizations, weapons of mass destruction [WMDs], unmanned aerial systems [UASs], etc.). 	<p>Is this a National Priority Area project?</p>	<p>Yes <input type="checkbox"/></p>	<p>No <input type="checkbox"/></p>
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Gap(s)/Vulnerabilities to be filled by project:

Describe the capability gap(s) or vulnerabilities that will be addressed by completing this project, how the gap(s) translates to increased vulnerability to terrorism, and how you identified the gap or vulnerability. Be precise and reference a gap or vulnerability from an assessment, or an after-action report, if applicable. **Please provide where in Stakeholder Preparedness Review gap is identified.**

The project will significantly improve operational coordination and communications in the region. This gap has been identified through actual experience and after-action reports for incidents including the North Fire (2015), the IRC terrorist Attack (2015), the Canyon I & II fires along the 91 corridor in 2017. More recently, the 2020 pandemic and wildfires again demonstrate the need for improved regional interoperability in order to expeditiously process resource requests between communications centers. Currently, there is limited visibility of resources between the centers and all mutual aid requests must be handled via phone. The 2018 & 2019 UASI grants got this project started, this grant will help move it forward as other agencies subscribe to the system.

The SPR lists a capability gap for Operational Communication under Functional Area – Command, Control, and Coordination, National Incident Management System/Incident Command System Compliance, Stakeholder engagement under equipment for Emergency Communications Centers to digitally transfer information from one center to the next. The Inland Empire Regional Interoperability Project has the potential to significantly address this acknowledged gap in stakeholder preparedness.

Project Outcome(s): Gap/Vulnerability Reduction

Describe the capability improvements that will result from completion of this project. How will the capability gap or vulnerability be addressed by this project? What will the region have, and/or be able to do or perform because of this project that it did not have or could not perform before?

Performance Bond: If your project requires a performance bond, what is the cost of the bond?
(be sure to include this cost in the total cost of your proposed project)

\$

Project Sustainment:

Describe in detail how this project will be sustained. Include the expected or anticipated source of funding for sustainment, e.g., grants, local funds, etc.

Also include ongoing vehicle or equipment maintenance costs, training or certification costs, licensing fees, restocking costs, or other reoccurring costs, etc.

This project will result in the installation of cloud-hosted software systems that will require on-going support, maintenance and periodic upgrades or replacements. While CONFIRE and its Information Services Unit will administer they system in conjunction with the vendor the system, an MOU has been developed between the participating agencies to govern this project into the foreseeable future. Mechanisms for cost sharing and building a replacement budget will be a component of the agreement. Data sharing agreements, a means for new agencies to “buy-in” and old ones to “opt-out” will need to be developed through a consensus process among the participating agencies.

Participating agencies will need to budget for their on-going “subscription” in the solution. Grant funding is intended to cover one-time set-up and deployment costs.

Project Milestones

Provide descriptions for up to 6 milestones and the associated key activities that lead to the milestone over the period of performance. Start dates should reflect the start of the associated key activities and end dates should reflect when the milestone event will occur.

Applicants are to identify the milestones that will lead to the successful realization of the project, understanding that generally project milestones cannot all begin and end on the same date and must show a logical progression of time for activities from the start of the project until its completion. Milestones should be specific and should represent shorter-term events that indicate that the accomplishment can be achieved within the timeframe specified. If more than one milestone is given, they should represent a clear sequence of time and events.

Project Milestones should commence no earlier than **January 1, 2022** and conclude no later than **January 1, 2024**.

Start Date: 1/2022

End Date: 12/2022

Milestone 1

Milestone: Continue (expand) system deployment

Activities:

- Solicit interest from additional agencies
- Work through governance/funding issues
- Configure additional agencies

Start Date: 1/2022

End Date: 12/2024

Milestone 2

Milestone: On-Board additional agencies

Activities:

- Configure solution for new agencies
- Train staff
- Provide system enhancements to all participants

Start Date:

End Date:

Milestone 3

Milestone:

Activities:

Start Date:

End Date:

Milestone 4

Milestone:

Activities:

Start Date:

End Date:

Milestone 5

Milestone:

Activities:

I declare under penalty of perjury under the laws of the State of California that all information herein is true, correct, and complete to the best of my knowledge and belief.

Signatures: MANDATORY				
Project Proposal Submitted by Project Manager:	Name:	Mike Bell	Title:	Project Coordinator
	Phone:	909-816-4851	E-Mail:	mbell@confire.org

	Signature:			
	<i>I support the project need, feasibility of implementation and overall project management and milestones.</i>			
Project Proposal Submission Approved by Authorized Agent: (must be Chief Executive or Department Head)	Name:	Tim McHargue	Title:	Fire Chief (CONFIRE Chair)
	Phone:	909-370-5100	E-Mail:	tmchargue@confire.org
	Signature:			
	<i>I support the overall project need, scope, sustainment costs and any matching funds required.</i>			
Project Grant or Fiscal Manager	Name:	Yvette Calimlim	Title:	Business Manager
	Phone:	909-356-2728	E-Mail:	ycalimlim@confire.org
	Signature:			
	<i>I support the project need, feasibility of implementation and overall project management and milestones.</i>			

Date Submitted:	
------------------------	--

Form last revised: 9/9/2020

INCOMPLETE OR UNSIGNED PROJECT PROPOSAL WORKSHEETS WILL NOT BE ACCEPTED

Change Order Request
Consolidated Fire Agencies (CONFIRE)
CAD Interoperability Project Consulting Services

August 24, 2020



WINBOURNE™
CONSULTING, LLC

1621 N. Kent St. Suite 704

Arlington, VA 22209

(p) (703) 584-5350 • (f) 703.935.1147

www.winbourneconsulting.com

Change Order for CONFIRE CAD Interoperability Contract

August 24, 2020

Ms. Rana Gilani, Staff Analyst II
Consolidated Fire Agencies
1743 Miro Way
Rialto, CA 92376

Dear Ms. Gilani,

Winbourne Consulting LLC is pleased to submit to the Consolidated Fire Agencies this Change Order #01-2020 to the current CAD Interoperability project contract. This Change Order is for additional hours spent by the Winbourne staff for Phase 1 Governance Model Development. The original contract listed a total of 82 hours. Winbourne staff utilized and additional 41.75 hours for this phase of the project. Additional details are available on page 3 of this Change Order Proposal.

We are looking forward to the opportunity to continue to work with CONFIRE and its stakeholders on supporting the modernization of the systems that support the Department of Emergency Communications. Please feel free to contact me for any questions regarding our quote. My contact information is: telephone (202) 210-9260, facsimile: (703) 935-1147, e-mail: areece@w-llc.com.

Sincerely,



Andrew G. Reece
C.E.O

1. GENERAL INFORMATION

This change order quote is made as of August 24th, 2020 (Effective Date) by and between Winbourne Consulting, LLC ("Winbourne") and the Consolidated Fire Agencies ("CONFIRE") individually a "Party" and collectively, the "Parties"). The Parties have entered into this Work Order pursuant to our existing Contract with CONFIRE dated July 15, 2019 ("Agreement"). All of the terms and conditions of the Agreement are incorporated herein by this reference.

2. SERVICES DESCRIPTION

The original contract has 82 hours assigned to Phase 1 Governance Model Development. During the development of this model, the governance committee made major changes to the structure and format of this document multiple times, thus resulting in the overage of 41.75 hours. At our agreed upon hourly rate of \$150. The total being requested for this Change Order is \$6,262.50.

IN WITNESS WHEREOF, the parties have executed this Agreement, under seal, the day and year first above written.

Winbourne Consulting, LLC

Consolidated Fire Agencies

Andrew G. Reece

Signature

Signature

Andrew Reece

Name

Name

CEO

Title

Title

August 24, 2020

Date

Date

**CONFIRE****STAFF REPORT****DATE: 10/8/2020****FROM: Art Andres, Communications Director****TO: Administrative Committee**

SUBJECT: ECNS Funding

RECOMMENDATION

Consider all options to fund the remaining startup costs for the Emergency Communication Nurse System (ECNS) beyond calendar year 2020 and provide recommendations to be approved by the Board of Directors.

BACKGROUND

The San Bernardino County Emergency Medical Care Committee (EMCC) created a sub-committee to address the ambulance patient overload delay (APOD) concern in our community using emergency medical dispatch (EMD) utilized by all 4 secondary PSAPs in our County. Several years were spent to explore multiple options and a determination was made to implement an ECNS program. EMD can determine acuity of a patient with a high degree of accuracy. Using internationally approved protocols, we can transfer Alpha and Omega calls to an ECNS center where the patient receives a case management type of service, placing the person at the right location for appropriate care.

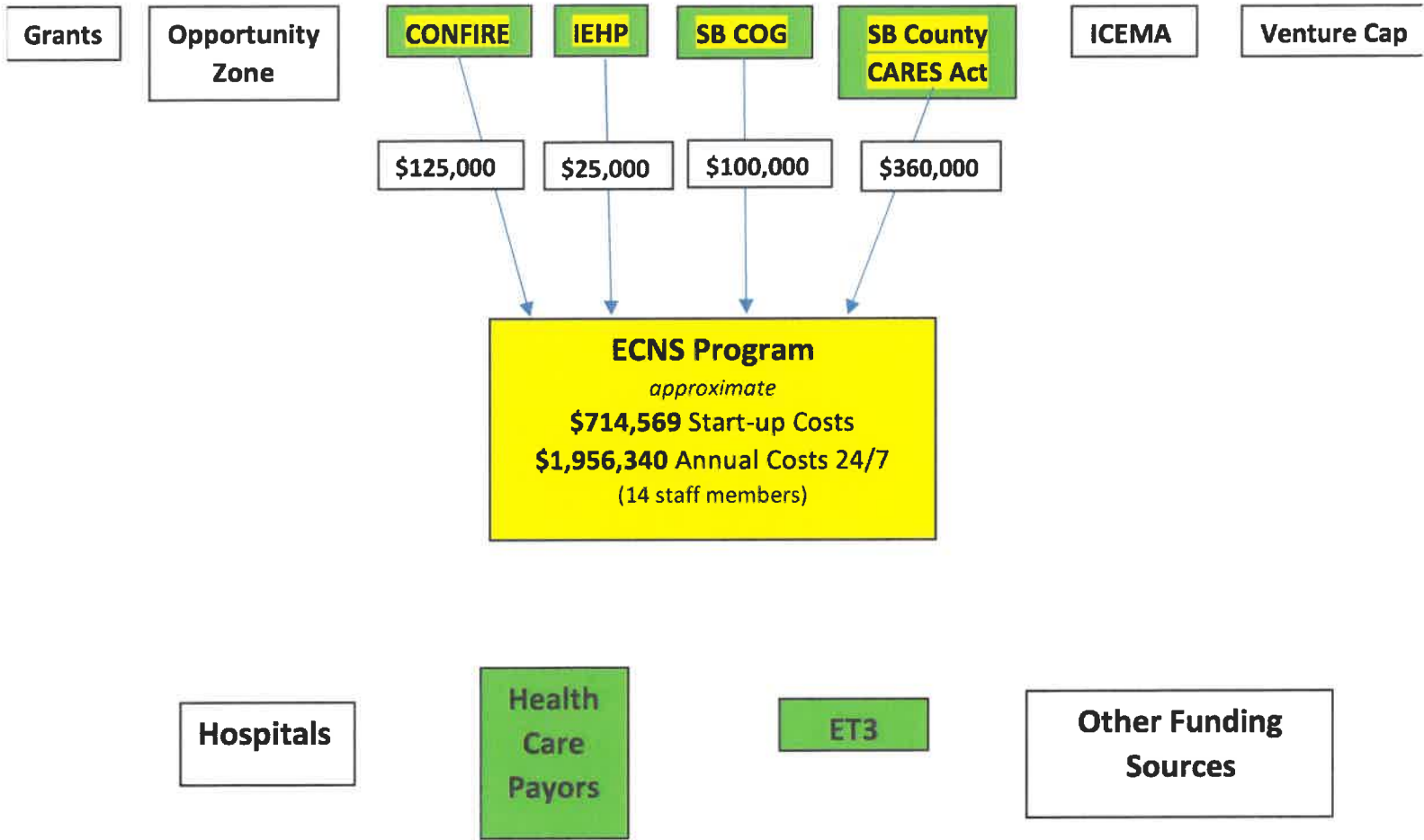
CONFIRE, San Bernardino Counsel of Governments and IEHP all contributed funds to hire a consultant to determine how an ECNS program could be implemented in our region. The region was impacted by COVID 19, with an anticipated surge of patients complicating the APOD concern, which resulted in an acceleration of the ECNS project. CARES Act monies were authorized to be used for the ECNS project, but CARES Act monies are required to be expended by December 31, 2020. Productive discussions have been on-going with regional payors which is believed to be a solution to the sustainability of the ECNS program, but no commitments have been established to date.

Current work includes establishing job classifications, training fire department nurses in ECNS, software has been purchased and arraignments are being made to establish a sustainable ECNS program within CONFIRE. Analyzing FirstWatch data allowed us to determine an ideal staffing

model. To capture all eligible ECNS call types, 12 nurses, a QI coordinator and program administer would be required to operate 24 hours a day, 7 days a week. The startup budget and ongoing operations budget have been established along with a draft business plan. Although the payors are very interested once the program is operational, currently monies have not been identified to fund the program for phase I which is anticipated to be January 1, 2021 to June 30, 2021.

The goal has been to have all ECNS staff be CONFIRE employees. CONFIRE has an approved 2020/21 budget which did not include staff for ECNS. CONFIRE staff have been exploring all options to fund startup costs, including staffing, which will be incurred beyond 2020 but no funding source has been secured to date. Any monies, including reserves, but budgeted in the current fiscal year must be approved by the Board of Directors.

ATTACHMENT E2



Original Contract with Mission Critical total: \$156,797.00

- \$1,000 Chiefs
- \$25,000 CONFIRE
- \$25,000 IEHP
- \$105,797.00 SBCOG

Contract 2 - to Complete the ECNS Plan Total: \$24,850 (pending Board approval 11/4/20)

- \$24,850 SBCOG

**ECNS Budget
Start Up Expenses
DRAFT - August 17 2020 Revised**

Item	Amount	Assumptions /Notes
Recruitment Costs	127,350	HR Support, advertising, onboarding - County Human Resources source for this information
Total Recruitment Costs	\$ 127,350	
Salaries, Wages and Benefits		
	2,248	Orientation ConFire program (Kristin)
	11,520	Onboarding EMD Certification - 24 hrs (8 nurses) based on \$60/hr
	14,400	ECNS Certification - 24 hrs (10 Nurses) based on \$60/hr Quality person - 16 hrs
	14,400	Practice - 24 hrs per nurse X 10 nurses Staff direct hours - number of staff, hours required
	145,000	2 Project Lead Nurses (July-December)(Leigh Overton/Leslie Parham)
	20,000	Tuition / cost of trainers
Total Salaries & Benefits	\$ 207,568	
Purchased Services		
	30,000	Consulting services Medical Director - Cost of protocol approval and other preopening activities to be performed within current contract (already on retainer @ \$80 hrly)
	13,113	
	4,371	Medical Director Insurance (on retainer) Purchased services from County - HR Support (included in recruitment costs)
		Legal - ConFire (already on retainer for \$140-\$310 hrly)
Total Purchased Services	\$ 47,484	
Information Technology		
	40,000	Software system access fees - license, user fees, subscriptions, interfaces- Pro QA, CAD, First Watch, Priority Solutions, ECNS (Computer purchase under equipment)
	900	CAD Workstation Microsoft
	97,900	ECNS
Total Information Technology	\$ 138,800	
Equipment and Furnishings		
		Copier, fax and other equipment - rentals / acquisition? (already part of the budget)

Item	Amount	Assumptions /Notes
	11,200	Work stations
	135,005	Phone System - hardware and software Computers
	13,644	Chairs, desks, file cabinets, tables and chairs for work area, etc. (chairs and furniture rental)
Total Equipment & Furnishings	\$ 159,849	
Marketing / Public Relations	30,000	Consultant costs
		Campaign - maybe most of this or a bolus before it gets rolled out? - Elaine plus others
Total Marketing/Public Relations	\$ 30,000	
Other	500	General Office Supplies
	800	Uniform Allowance (\$200 per year)
	2,218	600 sq. ft. including utilities (pro rated for 2 months)
Total Other	\$ 3,518	
Grant Total - Start-up Costs	\$ 714,569	

**ECNS Budget
Operating Budget
DRAFT - August 17 2020 Revised**

Item	Amount	Assumptions /Notes
Salaries, Wages and Benefits		Harris and Mat to work with Art, Elaine, Leslie and Leigh to set staffing schedule of operations
24/7 coverage with cross shift		The staffing schedule will be sent to Art, Leslie and Leigh to have HR work with other leaders to determine a staffing matrix, a hiring plan and ongoing salaries, wages and benefits for call responders
Hourly rates and benefits to be set at ConFire rates - Bilingual stipend and differential pay		
Nurse Program Manager - Full time position (Nurse Administrator)	196,575	
Nurse Quality Assurance - Full time position - (Nurse Coordinator)	172,218	
Full-Time ECN 24/7 (1) 7a-7p (1) 10a-10p (1) 7p-7a (total 6 ECN Positions) pm differential not included	913,158	
Per Diem nurses at 55/hr (Approx 624hr/yr)	34,320	
Remsa Contract estimated 27/7 coverage for 2 months (Nov./Dec.), 12 hour coverage for 4 months \$93/hr	270,072	There is no incremental increase in EMD as a result of ECNS
Total Salaries & Benefits	\$ 1,586,343	
Purchased Services		Medical Director - Expand current contract by one hour per week to address ongoing issues and 3 hours per month on quality review at the current hourly rate (\$80 hrly)
Purchased services from County	7,040	Purchased services from County
Human Resources - County HR rates		Human Resources - County HR rates
Legal - ConFire legal estimate of resources and costs (already on retainer for \$140-\$310 hrly est 5 additional hours per month a mid-range cost)	13,500	Legal - ConFire legal estimate of resources and costs (already on retainer for \$140-\$310 hrly est 5 additional hours per month a mid-range cost)
Other?		Other?
Total Purchased Services	\$ 20,540	
Information Technology		Software system access fees - license, user fees, subscriptions - Pro QA, CAD, First Watch, Priority Solutions, ECNS, translation service - ConFire contracts for the most part
IT staff support from ConFire - Costs?		IT staff support from ConFire - Costs?
CAD Workstation	40,000	CAD Workstation
Microsoft	900	Microsoft
ECNS	97,900	ECNS
Total Information Technology	\$ 138,800	

Item	Amount	Assumptions /Notes
Rent	13,308	150 square feet per shift employee times rental rate at Hesperia or Rialto - working estimate 2 caller stations plus one each for manager and QA person to 4x150 = 600sf - 60 days - Could expand by one station to 3.
Total Rent	\$ 13,308	
Equipment	13,644	Copier, fax and other equipment rentals (already included in the budget)
	11,200	Chairs, desks, file cabinets, tables and chairs for work area, etc (chairs and furniture rental)
	135,005	Work stations
		Phone System - hardware and software
Total Equipment	\$ 159,849	
Utilities		Proration based on office area? If gross rent then addressed above in rent (included in rent)
		Phone System license and user fees
		Other?
Total Utilities	\$ -	
Insurance		Professional and general liability
Total Insurance	\$ -	
Office supplies	6,000	Possibly base on supply cost per Employee per FTE per year for EMD function (500/mo)
Total Office Supplies	\$ 6,000	
Uniforms	2,500	Use same per employee per year expense as ConFire
Total Uniforms	\$ 2,500	
Travel and Entertainment	4,000	Manager and QI person one conference per year - lodging, per diem, fees - Elaine (navigators?)
Training	15,000	Annual ongoing training - Number of staff, duration, tuition / instructor costs, transportation costs
Total Travel / Training	\$ 19,000	
Marketing / Public Relations	10,000	Consultants and campaign - maybe most of this or a bolus before it gets rolled out - Elaine? Cost per community?
Total Marketing/Public Relations	\$ 10,000	
Other		
Total Other	\$ -	
Grant Total - Ongoing Costs	\$ 1,956,340	

CONFIRE JPA

ATTACHMENT E5

**Estimated Increase to Agency Contributions
ECNS Program**

Call Volume (based on calendar year 2019)			Agency Contributions	
			Start Up Cost (6 months)	Operating Costs
AppleValley	12,171	5.34%	19,079	104,469
Big Bear Fire	3,702	1.62%	5,788	31,693
Chino Valley	12,401	5.44%	19,436	106,425
Colton	6,780	2.97%	10,611	58,103
Loma Linda	3,892	1.71%	6,110	33,453
MontclairFD	4,510	1.98%	7,074	38,736
RanchoCucamonga	15,882	6.97%	24,903	136,357
Redlands	10,411	4.57%	16,328	89,405
Rialto	10,064	4.41%	15,756	86,275
Running Springs	609	0.27%	965	5,282
San Bernardino County	122,419	53.71%	191,898	1,050,750
San Manuel FD	1,878	0.82%	2,930	16,042
Victorville	22,296	9.78%	34,942	191,330
			-	-
Baker Ambulance	602	0.26%	929	5,086
Road Department	352	0.15%	536	2,935
Total	227,969	100.00%	\$ 357,285	\$ 1,956,340
BDC Division			BDC Division	
	# of Incidents	% of Total		
East Valley	41,632	34.0%	65,260	357,337
Fontana	19,425	15.9%	30,450	166,729
Valley	17,140	14.0%	26,868	147,117
South Desert	11,383	9.3%	17,843	97,703
Hesperia	11,777	9.6%	18,461	101,085
North Desert	10,694	8.7%	16,763	91,789
Mountain	5,111	4.2%	8,012	43,869
Adelanto	4,851	4.0%	7,604	41,637
Haz Mat	406	0.3%	636	3,485
	\$ 122,419	100.0%	\$ 191,898	\$ 1,050,750

STAFF REPORT

DATE: October 6, 2020

FROM: Lorenzo Gigliotti, Fire Chief (Apple Valley)

TO: Administrative Committee

SUBJECT: Discussion on the use of "Pre-Arrival/Pre-Plan Technology"

RECOMMENDATION

Review, discuss and determine the integration and use of Pre-Arrival/Pre-Plan technology into the daily dispatching of resources offered through ConFire JPA.

BACKGROUND/DISCUSSION

It is reasonable to expect that local fire agencies make a token effort to develop rudimentary knowledge of the hazards within their respective jurisdictions. However, to what extent does this occur? Are all agencies engaging at the same level?

Recently, our County Chiefs Association has had discussion, through the operations section, on how to staff "high rise" building fires through a defined response. In an attempt to create a unified approach to a given response type. The question that should be asked, is how well do we know our actual jurisdictional hazards, where they are located, and specific nuances of each hazard? I suspect, as much as we don't want to admit, we really do not know as much as we think. Instead, we rely on generalized training and prior experience when units roll up to an event and take what comes.

What is proposed for discussion is consolidating the use of pre-arrival/pre-plan technology to aid, not only individual jurisdictions, but automatic aid and mutual aid responders who respond to adjacent jurisdictions on a regular basis.

I recently had discussion with a company, "First Due," about a product. I learned that their product is in use by two ConFire Member Agencies, Chino Valley Fire District and the City of Loma Linda Fire Department. Using these organizations as a test bed, it would aid the conversation by discussing their experience with this sort of technology and explore how this may or could become an enhanced service provided by ConFire to the member and contract agencies.

Attachments: First Due Pre-Incident Planning
First Due Community Connect
First Due Inspections

Pre-Incident Planning

Reimagining Emergency Preparedness



<https://www.firstduesizeup.com/products/pre-incident-planning>

EVERY STRUCTURE

Automatically aggregate critical information on every structure in your response area so you have pre-plans on every structure within weeks with no effort from your team.

- Assessor
- GIS
- Building Department
- Open Data
- Fire Prevention
- Social Media





PRE-PLAN IN MINUTES





- NFPA and Custom Map Markers
- Building System and Structural information
- Critical systems such as Alarm Panels, Shutoffs and Fire Systems
- Hazardous Material
- Attachments such as Policies and Plans
- Multi-building and level support
- Any Device

ANALYZE & MANAGE

 Occupancy Organizer for every structure

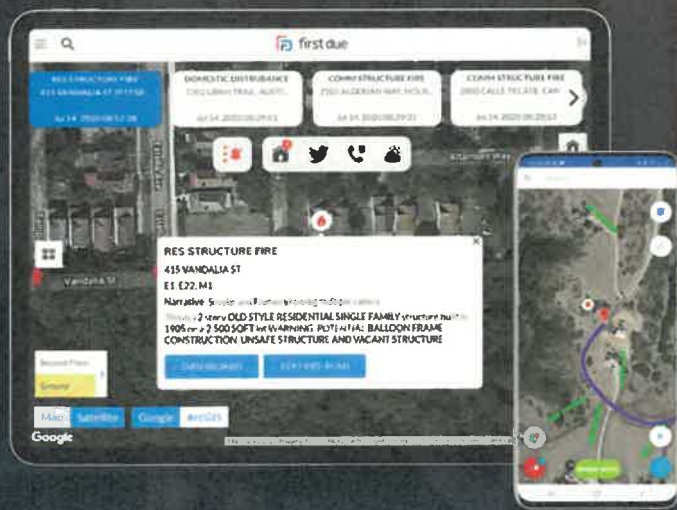
 Assign pre-plans with due dates to individuals, shifts, stations etc.

 Filter and search occupancies based on any factor

 Manage workflow for submitting and approval of pre-plans



RESPOND



Instant occupancy dashboard available at the time of dispatch



Notifications



Easy to view responder pre-plan dashboard



Staging



Routing to the scene



Integration with your Mobile Response Platform

ENGINEER FOR YOUR IT

Powerful Partnerships through Data to Response



TRUSTED BY COMMUNITIES NATIONWIDE



Asheville Fire Department
Asheville, NC



Charlotte Fire Department
Charlotte, NC



Ft. Lauderdale Fire Rescue
Ft. Lauderdale, FL



Ocala Fire & Rescue
Ocala, FL



Reno Fire Department
Reno, NV



Rio Vista Fire Department
Rio Vista, CA



Thomasville Fire Department
Thomasville, GA

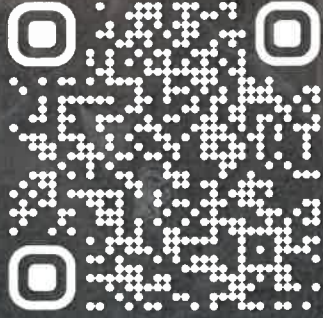


Spokane Fire Department
Spokane, WA

End-to-End Community Engagement for Public Safety



First Due

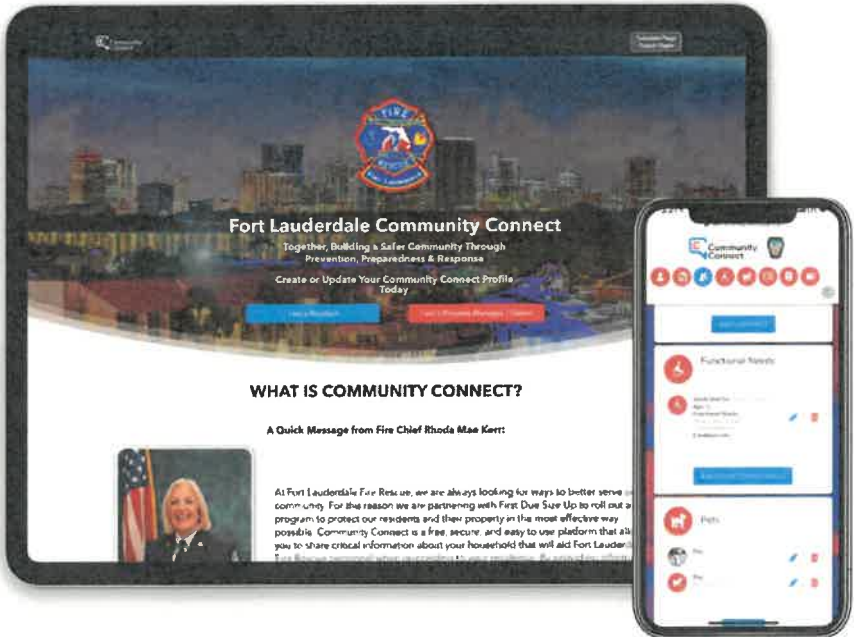








<https://www.firstduesizeup.com/products/communityconnect>

ENGAGE RESIDENTS

Community Connect Gives Residents a Powerful Online Portal to Build Life Safety Profiles and an out-of-the-box online marketing presence to get them there.

Resident-Built Life Safety Profiles, Engage with your Community



-  Occupants & Contacts
-  Access & Functional Needs
-  Access and Utilities
-  Pets & Livestock
-  Critical Building Information
-  COVID-19 Self-Reporting

FAST AND EASY

5-Minutes to a Complete Community Connect Profile from Start to Finish

COMPLIANT & SECURE

Safe & Secured with Bank-Level Encryption & HIPAA Compliant








CUSTOMIZABLE

Turn on or Off Information Collection Buckets for Your Specific Needs

LAUNCH ON DAY 1

Your own Print, & Media assets. 1:1 help from Community Connect experts.






-  Emergency Plans
-  Contact Information
-  Fire Systems
-  Hazardous Material
-  Access and Utilities
-  Critical Building Information
-  Vulnerable Staff/Employees/Residents

Engage Directly with your commercial buildings, schools, universities and other target hazards. Enable them to provide critical emergency-related information and collaborate with your agency before, during, and after an incident.

AUTOMATE WORKFLOWS

-  **BURN PERMITTING**
-  **SMOKE DETECTOR INSTALLS**
-  **KNOX BOX**
-  **RE-INSPECTIONS**
-  **AND MORE**

RESIDENT INFORMATION, WHEN IT MATTERS

-  **DASHBOARD**
 Instant visual dashboard at the time of dispatch
-  **RESPONSE**
 Routing to the scene
 Notifications
 Staging
 Integration to ArcGIS for analysis
-  **ANALYSIS**
 Compatible with Esri ArcGIS for a top-down view of your Residents

TRUSTED BY COMMUNITIES NATIONWIDE



Asheville Fire Department
Asheville, NC



Charlotte Fire Department
Charlotte, NC



Ft. Lauderdale Fire Rescue
Ft. Lauderdale, FL



Ocala Fire & Rescue
Ocala, FL



Reno Fire Department
Reno, NV



Rio Vista Fire Department
Rio Vista, CA



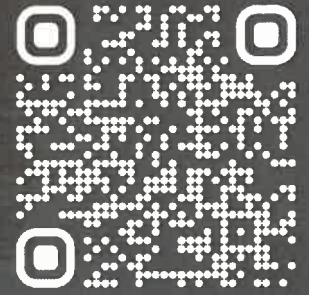
Thomasville Fire Department
Thomasville, GA



Spokane Fire Department
Spokane, WA

Inspections

Reimagining Fire Prevention

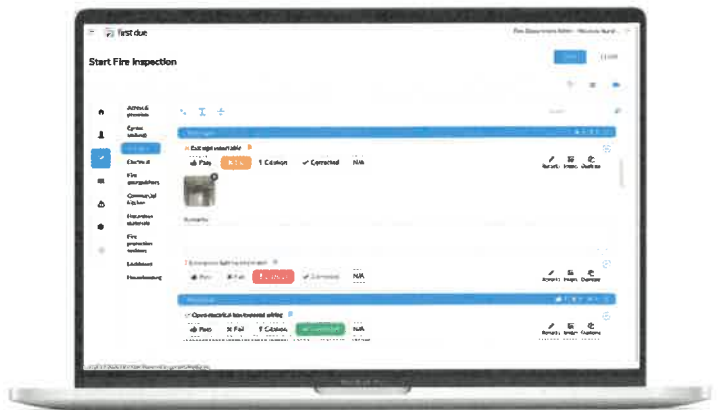


<https://www.firstduesizeup.com/products/inspections>

NEXT-GEN INSPECTIONS

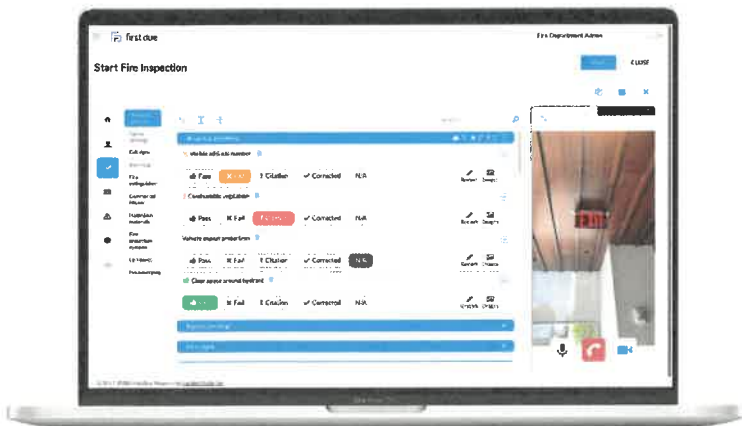
Complete any type of inspection with intuitive, flexible design with full integrated preplanning for company level inspections.




-  Intuitive Flexible Design Checklists
-  Integrated codes
-  Mobile Responsive on any device
-  Integrated best of breed Pre-Planning

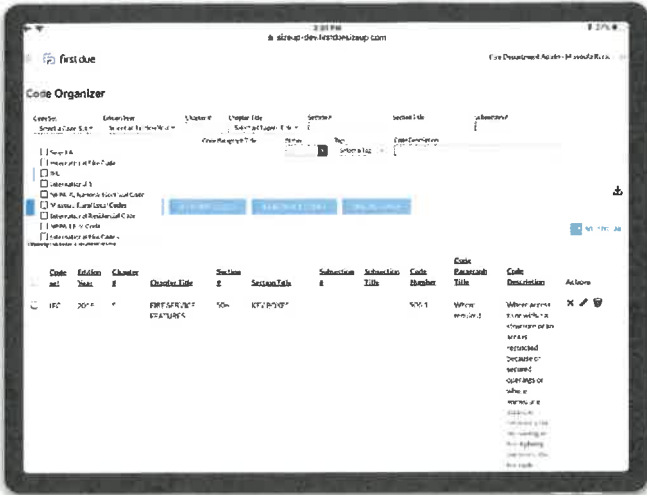







VIRTUAL CRR

Do more with less by completing inspections virtually, and working directly with Business Owners and the community to provide critical information and complete re-inspections.



-  Virtual Inspections
-  Automated Re-Inspections
-  Apply for Permits
-  Collaborate with Business and Residents



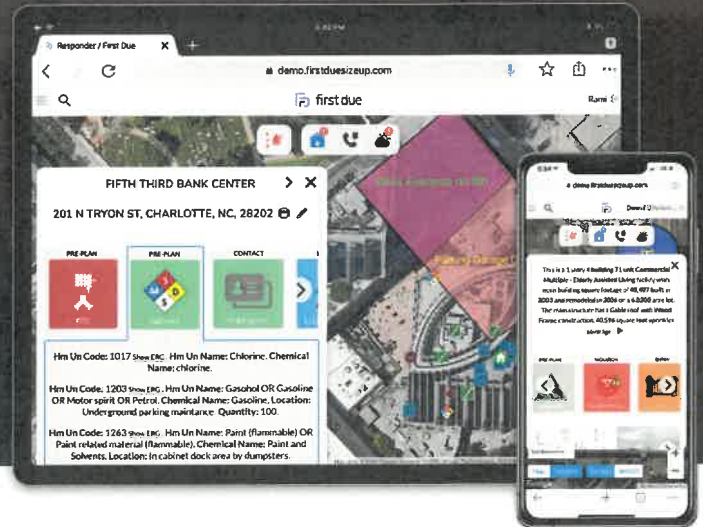
-  Codes as a Service
-  Code Management Tools
-  Checklist Configuration
-  Automated Invoicing
-  Sophisticated Reporting

ENTERPRISE MANAGEMENT

From small agencies to large enterprises, we've got you covered with code management, to checklist customization and end-to-end invoicing and billing.

RESPONDER FRIENDLY

-  Data on every structure including residential
-  Mobile Responder App
-  Tied to CAD
-  Quick-read format with Alert Tiles



ENGINEER FOR YOUR IT

Powerful Partnerships through Data to Response

