



CONFIRE

12/10/2020

BOARD OF DIRECTORS MEETING

THURSDAY, DECEMBER 10, 2020

1:00 P.M.

ZOOM

MINUTES

OPENING

Call to order – Vice-Chairperson Ernest R. Cisneros
Flag Salute

ROLL CALL

BOARD OF DIRECTORS COMMITTEE

Chairperson – Dr. Rhodes Rigsby, Mayor - City of Loma Linda-*Absent*
Vice-Chairperson – Ernest R. Cisneros, Council Member – City of Colton
Andy Carrizales, Council Member – City of Rialto
Eddie Tejada, Council Member – City of Redlands-*Absent*
Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga
Dawn Rowe, 3rd District Supervisor – County of San Bernardino
Dan Leary, Board President – Apple Valley Fire Protection District-*Absent*
John DeMonaco, Board President – Chino Valley Independent Fire District

ADMINISTRATIVE COMMITTEE

Chief Tim McHargue, Chairperson – Colton Fire Department
Chief Ivan Rojer, Vice Chairperson – Rancho Cucamonga Fire District
Chief Jim Topoleski – Redlands Fire Department-*Absent*
Chief Dan Munsey – San Bernardino County Fire Department
Chief Dan Harker – Loma Linda Fire Department
Chief Brian Park – Rialto Fire Department
Chief Lorenzo Gigliotti – Apple Valley Fire Protection District
Chief Tim Shackelford – Chino Valley Independent Fire District



12/10/2020

CONFIRE STAFF

Art Andres, Director
Yvette Calimlim, Business Manager/Analyst
Blessing Ugbo, IT Manager
Tim Franke, Communications Manager
John Tucker, Assistant Communications Manager
Kristen Anderson, Assistant Communications Manager
Liz Berry, Admin. Secretary I
Mike Bell

GUESTS

Chief John Becker - Victorville Fire Department
Chief Fred Stout - Victorville Fire Department
Chief Tim Bruner - Loma Linda Fire Department
Terry Shea – Rogers, Anderson, Malody & Scott, LLP
Rana Gilani
Vanessa Meyer
Mike Bell

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors. (Limited to 30 minutes; 3 minutes allotted for each speaker)

CONSENT ITEMS

The following item is considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of June 17, 2020 (**Attachment A**)

ACTION REQUEST: The Administrative Committee requests the Board accept and approve Consent Item 1.

ACTION: *The CONFIRE Board of Directors accepts and approves the minutes for June 17, 2020 as presented.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto-Yes

Eddie Tejada, City of Redlands-Absent



*Dan Leary, Apple Valley Fire Protection District-Absent
John DeMonaco, Chino Valley Independent Fire District-Yes*

Ayes: 5
Noes: 0
Abstain: 0
Absent: 3

2. Financial Statements thru November 30, 2020 (**Attachments B1 & B2**)

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent item 2.

ACTION: *The CONFIRE Board of Directors accepts and approves the Financial statements thru November 30, 2020 as presented.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto - Yes

Eddie Tejeda, City of Redlands-Absent

Dan Leary, Apple Valley Fire Protection District-Absent

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5
Noes: 0
Abstain: 0
Absent: 3

UPDATE ON CONFIRE ACTIVITIES – Communications Director to give an update on the various activities within CONFIRE.

OLD BUSINESS

3. APPROVE RESOLUTION [2020-02] ENTITLED “RECOMMENDATION TO ADMIT CITY OF VICTORVILLE AS A PARTY TO CONSOLIDATED FIRE AGENCIES JOINT POWERS AGREEMENT” TO ADD VICTORVILLE AS A MEMBER AGENCY. (**Attachment C**)

ACTION REQUEST: Adopt Resolution no. [2020-02] to recommend that each current party to the Joint Powers Agreement and member approve the admission of Victorville as a Member Agency.



ACTION: *The CONFIRE Board of Directors adopts Resolution no. [2020-02] approving the admission of Victorville as a Member Agency.*

Motion by: *Andy Carrizales, City of Rialto*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Absent

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dan Leary, Apple Valley Fire Protection District-Absent

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3

4. APPROVE RESOLUTION NO. [2020-03] ENTITLED "RECOMMENDATION TO AMMEND CONSOLIDATED FIRE AGENCIES JOINT POWERS AGREEMENT" TO AMEND THE JOINT POWERS AGREEMENT. **(Attachment D)**

ACTION REQUEST: Adopt Resolution No. [2020-03] to recommend that each current party to the Joint Powers Agreement and member approve the substantial amendments to the Joint Powers Agreement.

ACTION: *The CONFIRE Board of Directors adopts Resolution [2020-03] approving the substantial amendments to the Joint Powers Agreement with the following amendment: CONFIRE assets if applicable shall be utilized first to satisfy retirement obligations of a Defaulting Party before the remaining parties are obligated to pay their pro-rata shares.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto-Yes

Eddie Tejeda, City of Redlands-Absent

Dan Leary, Apple Valley Fire Protection District-Absent

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3



5. COVID UPDATES-
 - a. Emergency Staffing Minimums
 - b. XBO Incident Management Team – response plan activation
6. IE REGIONAL INTEROPERABILITY PROJECT (CAD – CAD)

NEW BUSINESS

7. PRESENTATION OF 2019-2020 INDEPENDENT FINANCIAL AUDIT – Yvette Calimlim Presented by Terry Shea from the auditing firm Rogers, Anderson, Malody & Scott, LLP. **(Attachments E1 & E2)**

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the FY 2019/20 audit as presented by the auditing firm.

ACTION: *The CONFIRE Board of Directors approves the 2019/2020 audit as presented by the auditing firm Rogers, Anderson, Malody & Scott, LLP.*

Motion by: *John DeMonaco, Chino Valley Independent Fire District*

Second: *Lynne Kennedy, City of Rancho Cucamonga*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto-Yes

Eddie Tejeda, City of Redlands-Absent

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Absent

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3

8. ADDITION OF SPECIAL FUND FOR CAD TO CAD – Yvette Calimlim **(Attachment F)**

ACTION REQUEST: Approve the addition of a special fund for CAD to CAD

ACTION: *The CONFIRE Board of Directors approves the addition of a special fund for CAD to CAD.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Andy Carrizales, City of Rialto*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes



Eddie Tejeda, City of Redlands-Absent
Dawn Rowe, County of San Bernardino-Yes
Dan Leary, Apple Valley Fire Protection District-Absent
John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5
Noes: 0
Abstain: 0
Absent: 3

9. ADOPTION OF STAFFING STUDY – Art Andres (**Attachments G1 & G2**)

ACTION REQUEST: Approve request to duel fill current vacant authorized positions.

ACTION: *The CONFIRE Board of Directors approves the request to duel fill current vacant authorized positions.*

Motion by: *John DeMonaco, Chino Valley Independent Fire District*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto-Yes

Eddie Tejeda, City of Redlands-Absent

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dan Leary, Apple Valley Fire Protection District-Absent

Ayes: 5
Noes: 0
Abstain: 0
Absent: 3

10. USE OF UNASSIGNED FUND BALANCE – Art Andres/Yvette Calimlim (**Attachments H1 & H2**)

ACTION REQUEST: Approve allocation of the unassigned Fund Balance as recommended by the Administrative Committee.

ACTION: *The CONFIRE Board of Directors approves the allocation of the unassigned Fund Balance as recommended by the Administrative Committee.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *John DeMonaco, Chino Valley Independent Fire District*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto-Yes



Eddie Tejeda, City of Redlands-Absent
Dawn Rowe, County of San Bernardino-Yes
Dan Leary, Apple Valley Fire Protection District-Absent

Ayes: 5
Noes: 0
Abstain: 0
Absent: 3

11. REMSA AGREEMENT – Art Andres (**Attachments I1 thru I3**)

ACTION REQUEST: Approve funds to staff ECNS program through contracting for services with REMSA.

ACTION: *The Board of Directors moves to approve the funds to staff the ECNS program through contracting for services with REMSA. The Board also approves a motion to provide 1 month of ECNS/REMSA funding, not to exceed \$70,000 for the month of January in event Cares Act funding is not provided.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Andy Carrizales, City of Rialto*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Absent

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Absent

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3

12. FY 2020/21 MID-YEAR BUDGET ADJUSTMENT (**Attachments J1 & J2**)

ACTION REQUEST: Approve the mid-year budget adjustment to include CARES Act funding. Approval of this item will increase CONFIRE's General Reserve Budget by \$2,071,000 to fund the following projects: CAD to CAD (\$650,000), Nurse Triage System or ECNS (\$360,000), and Regional Dispatch Improvement (\$1,061,000).

ACTION: *The Board of Directors moves to approve the mid-year budget adjustment to include CARES Act funding. Approval of this item increases CONFIRE's General Reserve Budget by \$2,071,000 to fund the following projects: CAD to CAD (\$650,000), Nurse Triage System or ECNS (\$360,000), and Regional Dispatch Improvement (\$1,061,000).*



Motion by: *Dawn Rowe, County of San Bernardino*

Second: *Andy Carrizales, City of Rialto*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Absent

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dan Leary, Apple Valley Fire Protection District-Absent

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3

13. ELECTION OF OFFICERS: SECTION 12 OF THE JOINT POWERS AGREEMENT REQUIRES THAT THE BOARD ELECT OFFICERS (CHAIR-VICE CHAIR) EACH YEAR.

ACTION REQUEST: Request to vote in Chair and Vice-Chair to 1-year term.

ACTION: *The Board of Directors moves to elect Ernest Cisneros as Chair and Lynne Kennedy as Vice Chair for a term of 1 year.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Absent

Ernest Cisneros, City of Colton-Yes

Andy Carrizales, City of Rialto-Yes

Eddie Tejeda, City of Redlands-Absent

Dan Leary, Apple Valley Fire Protection District-Absent

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3

CLOSED SESSION

14. Pursuant to California Government Code Section 54956.9(a) The Board will meet in closed session to be briefed regarding (1) case of pending litigation Claim No. 18W21F928762 Joel Rothschild V. Consolidated Fire Agencies (CONFIRE). One (1) case.



CONFIRE

12/10/2020

ADJOURNMENT

ACTION: *To adjourn the CONFIRE Board of Directors' Meeting*

Motion by: *Ernest Cisneros, City of Colton*

Ayes: 5

Noes: 0

Abstain: 0

Absent: 3